No.HUDCO/ADMN/DISPOSAL/2022 (VOL-III) 12th July, 2022

Sub: **Bidding for Sale of HUDCO Staff Car – Maruti D'zire on "As is Where is Basis"**.

Dear Sir/Madam,

Housing & Urban Development Corporation Limited (HUDCO), a fully owned Govt. of India Enterprise, under the administrative control of Ministry of Housing & Urban Affairs, Govt. of India, having its Corporate Office at HUDCO Bhawan, Core – 7 A, India Habitat Centre, Lodhi Road, New Delhi, intends to dispose of its official staff cars. The details of the vehicles are mentioned below:

Details of Old Staff Cars

S.No	Make	Registration Number	Purchase Year	Kilometer Run till date	Reserve price
01	Maruti D'zire	DL3CBL – 0248	2009	159095	1.15 Lakh
02	Maruti D'zire	DL3CBL – 0512	2009	137901	1.15 Lakh
03	Maruti D'zire	DL3CBL – 0514	2009	160000	1.15 Lakh

Interested party/individual can buy all three cars or any single car as per their wish, however, the cars/car will be given to those who have quoted the highest bid more than the reserve price.

Terms & Conditions for the Sale of Staff cars:

1. The staff cars are offered for sale on" As is Where is Basis"
2. The sale will only be considered to the highest bidder on receipt of quote which is more than reserve price.
3. The bidder has to pay GST amount of 12% over and above the quoted price.
4. The vehicle may be inspected on all working days up till 21.07.2022, between 11.00 AM to 5.00 PM, at our office address.
5. The Bidder has to deposit an amount of Rs.5000/- **online** as EMD (Earnest Money Deposit) in favour of HUDCO Ltd, along with their Technical Bids. The details of HUDCO Bank account for NEFT/RTGS is as given below:

Name of Beneficiary	HUDCO Ltd.
Bank	HDFC Bank
Branch	K G Marg, New Delhi
IFSC Code	HDFC0000003
A/C Type & No.	Current A/c No. 00030350017801

6. The bidders have to submit their quotations in two parts - 1st sealed envelope should be marked as - Technical bid which should contain the EMD receipt paid online **(Annexure – I)**, and the 2nd envelop should be marked as Financial Bid **(Annexure – II)** containing the price quoted. Both these envelopes have to be kept in a third sealed envelope, subscribing **"Bidding for Sale of HUDCO Staff Car – Maruti D'zire on "As is Where is Basis"**. ***The Technical bids which does not have EMD paid receipt, will be considered rejected.***
7. Any modification in offer after the closing of tender will not be considered.
8. Tender received after the stipulated date and time will not be considered. HUDCO will not be responsible for any postal delay.
9. The car will be sold to the highest bidder, conditional offer will not be entertained.

10. The accepted highest bidder will have to pay the full quoted amount along with 12% GST, within seven days from opening of the bid in the form of NEFT/RTGS in the HUDCO Bank account, mentioned above in Point no - 4.
11. The successful bidder shall complete all the formalities for transfer of vehicle in his/her name with the concerned RTO, within fifteen days. A stamp paper in this regard has to be furnished by the bidder.
12. The bids shall remain valid for a period of 2 months from the date of receipt of the bid.
13. Any statutory or other charges shall be borne by the bidder.
14. The bidder has to submit proper and latest residential proof in the form of Aadhar Card, Ration Card, Voter I-Card, Driving Licence or Passport. The bidder has to furnish his/her PAN number.
15. The bidders should quote the amount for purchase of the subject vehicle both in words and in figures, if there is any difference between the amounts mentioned in figures and that of in words, the rate quoted in words will be taken in to account and accepted on record.
16. No interest will be paid on EMD to the bidders. EMD will be refunded to the bidders who did not qualify only after finalization of the sale. However, for the successful bidder the EMD will be adjusted from the quoted price.
17. The amount of EMD will be forfeited if the balance bid amount is not deposited by the successful bidder within the stipulated period of 07 days.
18. All matters of dispute arising out of this order shall be referred to courts of Delhi/New Delhi jurisdiction only.
19. **HUDCO reserves the right to accept or reject the tender without assigning any reason.**

Your tender should be sent in a sealed cover containing two envelopes (1st of Technical Bid and 2nd of Financial Bid) and both of these envelopes should be placed in the third envelop, which there after should be sealed and (as stated in point No-5 of this NIT), and should be addressed to GM(A) and deposited in the tender box available at the fifth floor of HUDCO Bhawan area, latest by 12.30 Hrs on 22.07.2022 at the following address. (Any bid received after the prescribed deadline shall not be considered). The bids will be opened at 15.00 Hrs on 22.07.2022.

Ritabratha Ghosh, GM(A)
HUDCO BHAWAN, CORE 7 A,
INDIA HABITAT CENTRE, LODHI ROAD,
NEW DELHI – 110003

Enclosures: As above.

Annexure – I

TECHNICAL BID (All columns have to be filled)

S.No	Undertaking and Confirmation	I accept – answer in Yes or No
01	Accept all terms & conditions mentioned in the tender document unconditionally	
02	The vehicle(s) is/are acceptable on **"AS IS WHERE IS BASIS"**	
03	It is understood and accepted that only after completion of all the formalities of transfer of vehicle, the possession of vehicles from HUDCO will take place.	
04	The EMD amount deposited, will be forfeited if the bid amount is not deposited by the successful bidder within the stipulated period.	

S.No	Particular	Full details of the document enclosed
01	Enclose Address proof (any one of either - Aadhar Card, Ration Card, Voters I Card, Driving licence or Passport etc.)	
02	Copy of PAN number	
02	Earnest Money Deposit Details (EMD) in favour of HUDCO Ltd: 1. NIFT/RTGS online deposited slip details (Hard copy of the Print out to be deposited with the Technical bid) 2. Amount 3. Date of NIFT/RTGS 4. Issuing Bank	1. 2. 3. 4.

Bank details of the Bidder:

S.No	Particular	Details
01	Name of the party	
02	Name of Father	
02	Telephone Number & Mobile number	
03	Bank Name in which you have your account	
04	Bank Account number	
05	Bank Telephone number	
06	Account type (Current or Saving)	
07	Bank Code	
08	IFSC Code	
09	MICR Code	

Important documents to be submitted along with technical bid

S.No	Particular (Details of the Documents submitted)	Details
01	Residence Proof	
02	Copy of Aadhar Card	
03	RTGG/NIFT slip of the EMD deposited	

Note: The photocopy of the residence proof & PAN number has to be submitted with the Technical bids

Signature:
Name (In Block Letters):
Date:

ANNEXURE – II

FINANCIAL BID

S.No	Make	Registration Number	Purchase Year	Kilometer Run till date	Price Quoted in figure	GST Amount 12% to be paid on the quoted price	Price Quoted in Words (Including GST)
01	Maruti D'zire	DL3CBL 0248	2009	159095			
02	-do-	DL3CBL 0512	2009	137901			
03	-do-	DL3CBL 0514	2009	160000			

Signature:

Date: